

**CYNGOR CYMUNED Y FELINHELI**

<b>Minutes of the meeting held on the 8<sup>th</sup> May 2018 at the Memorial Hall at 7pm.</b>		
<b>Present</b>		
Daniel Williams	Einir Coates	
Gruff John	Nerys John	
Iestyn Harris	Eifion Williams	
Aled Emyr		
Wynne Barton – Financial Officer	County Councillor Gareth Griffiths	
<b>1.0</b>	<b>CHAIRMAN’S OPENING REMARKS AND APOLOGIES</b>	
1.1	Apologies: Casi Roberts, Mair Bebb Jones	
<b>2.0</b>	<b>COUNTY COUNCILLOR’S REPORT</b>	
2.1	The County Councillor was invited to address the Council; the County Councillor stated that the Coastal Path would hopefully be opened at the end of May to the Beginning of June.	
202	He also stated that Youth Clubs at County Level were to remain.	
<b>3.0</b>	<b>DECLARATION OF INTERES</b>	
	None	
<b>4.0</b>	<b>CONFIRMATION OF PREVIOUS MONTHS EXPENSES AND FINANCIAL REPORT</b>	
4.1	The Financial Officer presented the financial report for April 2018. The expenses were accepted, proposed and seconded as correct.	<b>FINANCIAL OFFICER</b>
4.2	The Financial Officer stated that the Annual Report for BDO has been completed; there will be a need to present it by the 9 <sup>th</sup> June 2018 following an internal audit by Eluned Fôn Jones of Gwynedd Council. Section 2 of the report was signed by the Chairman.	<b>FINANCIAL OFFICER</b>
4.3	The Financial gave a verbal report on the information evening in regard to GDPR; the Clerk could not attend due to illness. The legislation comes to existence on the 25 <sup>th</sup> May 2018. Steps are required to be taken in order to comply with the legislation. One of those is to be members of the Information Commissioners Office. The Council has previously become members and are paying an annual fee. At present there is a need for Councils to have a Data Protection Officer and the Clerk of the Council is not allowed to be one. Another Community Council Clerk of another Council can become one or another Proper Officer. An amendment had been made to the legislation to excuse Community Councils and Town Councils to have Data Protection Officers. There is a need to create a policy. NALC has created a toolkit for this; Councillor Iestyn Harris was willing to look at the toolkit to ensure that it is appropriate for the Council. The Clerk to send an electronic	<b>CLERK/IH</b>

**CYNGOR CYMUNED Y FELINHELI**

	copy to the Councillor.	
4.4	It was confirmed that Councillor Casi Roberts would be allowed to sign cheques; there is a need to complete the paper work for this to happen.	
<b>5.0</b>	<b>CONFIRMATION OF PREVIOUS MONTH'S MINUTES</b>	
5.1	The minutes for April were confirmed as correct and signed accordingly.	
<b>6.0</b>	<b>MEMORIAL HALL SUB COMMITTEE REPORT</b>	
6.1	It was reported that the work on the hall had been completed in regard to the proscenium arch, lights, timber underneath the blinds and the relocation of the smoke detectors to the correct location.	
6.2	The Chairman stated that he received a "Roll of Honour" from St. Mary's Church by Len Williams, the Hall's Sub Committee to decide on the location.	<b>DW</b>
6.3	The list of work for the Hall including the repairing of the windows, and creation of a porch needs to go out for pricing.	<b>DW</b>
6.4	There is a need to confirm users and times of usage for the hall so that the vacant times can be advertised.	<b>DW</b>
6.5	The Chairman reported on a recent meeting to discuss prices for using the hall: For the time being the following was decided upon. It is hoped confirmation will be mad at a meeting on the 5 <sup>th</sup> June 2018. Terms and conditions and prices and the Community resilience will be discussed. Hourly usage of the hall - £10 Child's birthday party - £30 Wedding - £200 Adult Party - £100 Charity Event - £30 minimum One Day Event - £100 Preparations on a Friday evening - £30 It is expected that the hall will be clean by mid-day on the Sunday – a payment will be payable after mid-day. A key will be available for users will permanent arrangement to open and close. Deposit £100.	<b>DW</b>
<b>7.0</b>	<b>MEMORIAL CLOCK REPORT</b>	
7.1	The Clerk stated that Menter Fachwen had been in touch and that there is a need to communicate to ensure a written agreement on the servicing of the flower pots over the seasons.	<b>CLERK</b>
<b>8.0</b>	<b>PLANNIGN APPLICATIONS</b>	
8.1	C18/0250/20/CT – C18/0250/20/CT- felling of	<b>CLERK</b>

**CYNGOR CYMUNED Y FELINHELI**

	scots pine tree within a conservation area- Post Church House, Y Felinheli LL56 4JY - <b>NO OBJECTION</b>	
8.2	C18/0315/20/LL- extension to parking area to form garage space with paved terrace are over - 12 Trem y Foel, Y Felinheli LL56 4UZ - <b>NO OBJECTION</b>	<b>CLERK</b>
<b>9.0</b>	<b>CEMETERY REPORT</b>	
	No Report	
<b>10.0</b>	<b>CAR PARK, LON LAS AND MORIAH SITE REPORT</b>	
10.1	The Clerk and the Chairman to ensure the purchasing of the lavender and there will be a need to plant it when it is delivered. The Clerk to inform the members when the lavender has arrived.	<b>CLERK</b>
<b>11.0</b>	<b>PUBLIC FOOTPATHS, BUS SHELTERS AND BENCHES REPORT</b>	
11.1	Temporary work has been made to the Cerrig yr Afon Fence. The work is required to be completed by a contractor. Councillor Eifion Williams to action this.	<b>EW</b>
11.2	Site meeting with the Grass Cutting Contractor has not taken place yet. Work schedule required for the footpaths has been prepared by Councillor Nerys John. The work schedule was accepted. Councillor Nerys John will now contact the contractor for site visit and costs.	<b>NJ</b>
11.3	Dog Fouling bins was discussed again. It was stated that ordinary rubbish bins can be used as long as the matter is in a bag. There is work needed to inform the public. The County Councillor stated that he was working on a project with the primary school children to develop a leaflet on the matter. There is a need for the public to inform Gwynedd Council if the bin was full.	
11.4	The Clerk stated that she has not received any response from Gwynedd Council on the landslide on the Lon Las. Y Clerk to contact the appropriate officer once again.	
<b>12.0</b>	<b>HIGHWAYS REPORT</b>	
12.1	The Council has received a petition in regard to the parking from the old garage on Caernarfon Road from the public. The Community Council will be forwarding the petition to Gwynedd Council as Gwynedd are the Highway Authority. The County Councillor stated that he has reported the condition of Caernarfon Road to Gwynedd Council.	
12.2	Grass cutting within the village was discussed. The road verges and the land at the Beach	<b>CLERK</b>

## CYNGOR CYMUNED Y FELINHELI

	requires to be cut at present. It was decided that the Council would pay for the extra cut but firstly the Clerk to make enquiries in regard to the cost with Gwynedd Council.	
12.3	A report was received that there was a need to remove the weeds from Ffordd Penceunant to Garddfon. The Clerk to inform Gwynedd Council.	
12.4	Councillor Nerys John Stated that she has informed the residents of Bush Road and Trem y Foel how to register their complaint on potholes with Gwynedd Council via the website. The Clerk to communicate with Delwedd to give instructions on how to do this on the Council's website.	<b>CLERK</b>
<b>13.0</b>	<b>PROJECTS</b>	
<b>13.1</b>	<p>Councillor Nerys John gave a verbal report on the project litter picking. About 30 adults took part on the previous Sunday. She stated that Councillor Sarah Rilley had received contact numbers for the ones that took place and that she will now be able to contact them to provide information. The intention is to two litter picking groups and that one work on one part of the village and the other the other par on alternative months, therefore there will be a litter pick every two months for each group.</p> <p>Councillor Nerys John stated that she would contact Gwynedd Council in regard to bin bags and recycling bags and then ensuring that they get collected by the Trefi Taclus Service.</p>	<b>NJ</b>
<b>13.2</b>	The Shed for the litter pick equipment need to be placed outside the Hall. The Chairman will ensure that this sis carried out as soon as possible.	<b>NJ</b>
<b>13.3</b>	the Council had received a freedom of information request by Tregwylan Management Company in regard to implementing yellow lines on Hen Gei Llechi and a further letter in regard to not keeping with the rules on freedom of information. The Chairman gave an explanation on the matter and ensured the members that the Council had not broken the rules in regard to the freedom of information. He also stated that he had invited the company to meet with him to discuss any matter in the future.	
<b>14.0</b>	<b>PUBLIC TOILETS</b>	
	None. The Property Council Officer has not come back to us on the matter. The County Councillor will follow up on this matter.	<b>GG</b>

**CYNGOR CYMUNED Y FELINHELI**

<b>15.0</b>	<b>COMMUNITY RESILLIENCE</b>	
15.1	The work is progressing on this matter and the draft plan will be updated at the June meeting. It is not possible to place a sand bag by the Hall as there is no vehicular access. A sand bag will be placed on the Sailing Club land, permission has been received by the Chairman. Sand bags are still between Bangor Road and Cwrt Menai following the floods. Councillor Eifion Williams will remove and take them to the Sailing Club. The Council was in agreement to purchase a bag of sand for £36 + VAT and bags for 34p each.	<b>DW/EW</b>
<b>16.0</b>	<b>WEBSITE</b>	
	There is need to move ahead with training on the use of scribe.	<b>CLERK</b>
<b>17.0</b>	<b>MISELLAENIOUS MATTERS</b>	
17.3	Gwynedd Council – memorandum on joint understanding – burial fees for children. This Council does not charge for the burials of children therefore complying with the memorandum.	
17.4	HM Land Registry Leicester Office - Oaklands, Penybryn Road, Y Felinheli LL56 4YG – no one on the council has any information on the ownership of the land in question. The Clerk to forward the information.	<b>CLERK</b>
17.5	Caernarfonshire Village Prizes 2018 – the Council did not think that they were in apposition to take place this time round. The matter to be discussed in December in regard to next year.	<b>CLERK</b>
	Daeth y cyfarfod i ben oddeutu 21:55	
<b>Signature:</b>		<b>Date:</b>