

**CYNGOR CYMUNED Y FELINHELI**

<b>Minute of 13<sup>th</sup> April 2018 held at the Memorial Hall, Y Felinheli at 7 p.m.</b>		
<b>PRESENT</b>		
Daniel Williams	Eifion Williams	
Iestyn Harris	Nerys John	
Mair Bebb Jones	Einir Coates	
Casi Roberts		
Wynne Barton – Financial Officer	County Councillor Gareth Griffiths	
<b>1.0</b>	<b>OPENING REMARKS OF THE CHAIR AND APOLOGIES</b>	
1.1	The monthly meeting was opened by the Chair Daniel Llewelyn Williams through welcoming the members. Apologies were received from Gruff John, Aled Emyr, Mei Gwilym and Peter Simpson. Apologies were also accepted from Councillor Sarah Riley and at the same time requested a period of 6 months of official time off. The Council unanimously accepted and granted the request. Congratulations were expressed by the Chair on behalf of the Council to Sarah and Bryn on the birth of their son.	
<b>2.0</b>	<b>COUNTY COUNCILLOR'R REPORT</b>	
2.1	The County Councillor was welcomed to the meeting and was invited to address the meeting. The County Councillor stated that residents had approached him as they were willing volunteers to cut the grass within the village. The matter was discussed by the Council and it was stated that the Council could not encourage or give permission for any work within the highway. The matter of grass cutting and various locations that required extra cuts above what is provided by Gwynedd Council was discussed. It was decided that a location map would be marked with these locations at the next monthly meeting.	DW
2.2	The County Councillor referred to the recycling bin at the end of the Afon Heulyn's footpath which is being used as a bin for dog fouling bags. The matter was discussed and it was decided that the County Councillor would deal with it.	GG
<b>3.0</b>	<b>DECLARATION OF INTEREST</b>	
	None	
<b>4.0</b>	<b>CONFIRMATION OF EXPENDITURE AND FINANCIAL REPORT FOR THE PREVIOUS MONTH</b>	
4.1	The financial officer presented a report in regard to March. The expenditure was accepted. The report was proposed and seconded as correct.	<b>FINANCIAL OFFICER</b>
4.2	The financial officer presented an annual	<b>SWYDDOG ARIANNOL</b>

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	balance sheet incorporating the comparison between the draft and actual budget for last year. The information was not for discussion at the monthly meeting but for members to have time to digest it and if questions arose they should send for an explanation by the financial clerk...	
<b>5.0</b>	<b>CONFIRMATION OF PREVIOUS MINUTES</b>	
5.1	The minutes for March were confirmed as correct and signed accordingly.	
<b>6.0</b>	<b>MEMORIAL HALL SUB COMMITTEE'S REPORT</b>	
6.1	The Chair provided a verbal report. He referred to the timber belonging to the bird club that he had removed some weeks ago; he stated since then evidence of wood lice has been detected in them. As a result there will be a need to inspect part of the Hall where the timber was kept. If evidence is found then there will be a need to bring in an expert to deal with the matter.	<b>DW</b>
6.2	An invoice by Owen & Palmer has been received following work on the lighting in the toilets. Confirmation was provided for the Financial Officer to pay it.	<b>FINANCIAL OFFICER</b>
6.3	The Chair stated that a location has been found for the litter picking equipment hut.	
6.4	The Chair also stated that the area underneath the railings on the Caernarfon side of the hall is to be used for the Sand Bag. He said that due to the nature of the flooding locating another bag at the Sailing Club would be beneficial if permission would be granted.	<b>DW</b>
6.5	A meeting is to be convened with the Caretaker and Employment Sub-committee to discuss the responsibilities in the contract.	
6.6	Some work is still waiting to be completed. The Financial Officer stated that there will be a need to earmark a budget for the work at the next monthly meeting.	
6.7	In order to move forward with the Memorial Hall booking system there is a need for an account to be set up. The Clerk stated that the account has now been set up in order for the appropriate persons to know how to use the system a meeting has been convened for the 24 <sup>th</sup> April at 7 p.m. in the Memorial Hall for training. In this meeting there will also be an opportunity to look at the Terms and Conditions.	
<b>7.0</b>	<b>MEMORIAL CLOCK REPORT</b>	
7.1	The persons responsible for removing the	

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	wreaths were thanks. It was discussed that 9 pots around the clock are being maintained by Menter Fachwen four times a year for the sum of £400. This is acceptable by the Council and it decided to carry on with the arrangement; the clerk to ensure that a written agreement is in place.	CLERK
<b>8.0</b>	<b>PLANNING APPLICATIONS</b>	
	None	
<b>9.0</b>	<b>CEMETERY REPORT</b>	
	A letter of thanks was received from the Treasurer of the Church for the financial assistance provided for the upkeep of the church cemetery.	
<b>10.0</b>	<b>CAR PARK, LON LAS AND MORIAH SITE REPORT</b>	
10.1	The Clerk explained that she has informed Robin Perkins of the landslide at the Lon Las near Siloh. The Clerk will remain in contact with the officer so as to provide up to date information on the situation.	<b>CLERK</b>
10.2	The Clerk and the Chair will ensure the purchasing of new lavender plants for the Moriah site.	<b>DW/CLERK</b>
<b>11.0</b>	<b>PUBLIC FOOTPATHS, BUS SHELTERS AND BENCHES REPORT</b>	
11.1	Reports were received that some broken branches were perilously hanging from the Faenol trees over the Afon Heulyn Footpath. The Clerk to forward the matter to the appropriate department of Gwynedd Council.	<b>CLERK</b>
11.2	A report was received from Councillor Eifion Williams that he had been on the site of the broken fence on the Cerrig yr Afon footpath to ascertain what is needed for ensuring that animals are able to access the river for water and to be able to explain to a contractor. The Chair to provide a name and contact details of a contractor to Councillor Eifion Williams.	<b>DW/EW</b>
11.3	Councillor Eifion Williams stated that he had consulted with the Grass Cutting contractor for confirmation which footpaths he has been maintaining. The footpaths were numbers, 1, 2, 4, 8, 22, and 23 and work was done in August. The matter was discussed and it was decided that the footpath required work in June and August. A schedule of work to be prepared by Councillor Nerys John following a meeting with the contractor and Councillor Eifion Williams and present it to the council at the next monthly meeting.	<b>EW/NJ</b>
11.4	A report was given that dog fouling had been	

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	found in the bus stop on top of Dinas Hill. The matter has been dealt with.	
11.5	The Perspex in some of the bus stops needs replacing. The Clerk to consult with the contractor to get a price for the work.	<b>CLERK</b>
<b>12.0</b>	<b>HIGHWAYS REPORT</b>	
12.1	A letter from Allan Bowers was received in regard to the proposed yellow lines near the Marina. An explanation on the contents of the letter was provided by the Chair. The Clerk to request information on the current situation from Gwynedd Council . The County Councillor is dealing with the Car Park in order to find if a condition has been placed on it at present. When the development is auctioned then a condition is in place.	<b>CLERK</b>  <b>GG</b>
12.2	There are many potholes in various locations within the village. The mater was discussed. The Council will be informing Gwynedd Council in regard to these; also it is imperative that individuals from the village do so too through using the Gwynedd Council complaint process on their website. The Clerk to ensure that the information of how to make a complaint is placed on the Community Council website.	<b>CLERK</b>
<b>13.0</b>	<b>PROJECTS</b>	
<b>13.1</b>	A meeting in regard to creating litter picking hubs is to be arranged.	
<b>13.2</b>	A report was received that the trees on the site of the collapsed culvert near Cerrig yr Afon have been planted. Thanks to Gwynedd Council for dealing with the situation promptly and to complete the un planned and un budgeted work. The work was very important as the main route of the fibre optic equipment between Caernarfon and Bangor was under threat.	
<b>13.3</b>	Thanks to Anwen Lyn for her work in ensuring grants for tree planting and also for ensuring wild flower seeds to be planted in the near future.	
<b>14.0</b>	<b>PUBLIC TOILETS</b>	
	None	
<b>15.0</b>	<b>COMMUNITY RESILLIENCE</b>	
15.1	A beneficial meeting and a large amount of work has been done up to date. Councillor Eifion Williams is busy writing up the plan. The work is not yet completed. Hopefully the work can be shown at the meeting on the 24 <sup>th</sup> April.	<b>DW/EW</b>
<b>16.0</b>	<b>WEBSITE</b>	
	Scribe account done. There will be a need to provide some training by Delwedd. It is hoped	IH/SR/CR/MG

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	that this can be done if Delwedd are able to be present at the meeting.	
<b>17.0</b>	<b>MISCELLANEOUS MATTERS</b>	
17.3	General Data Protection Regulation – this matter was discussed. The Clerk and the Financial Officer will be attending an evening of training on the 19 <sup>th</sup> April 2019 at the Caernarfon Institute.	IH
17.4	Installing defibrillators within the community was discussed. It is possible that 3 will be needed as the village is long. There will be a need for electricity supply for the equipment. There is a suggestion that redundant telephone kiosks can be used. If redundant kiosks are to be used then there will be a need for the Community Council to adopt them..	
	The meeting came to an end at approximately 21:30.	
Signature:		Date: