

CYNGOR CYMUNED Y FELINHELI

Minutes of the meeting of 14th June 2018 held at Bethania Chapel, Y Felinheli at 7 p.m.		
PRESENT		
Daniel Williams	Einir Coates	
Casi Roberts	Nerys John	
Wynne Barton – Financial Officer		
1.0	CHAIRMAN’S OPENING REMARKS AND APOLOGIES	
1.1	The meeting began at 19:23; at this time there was no quorum but the meeting went ahead by discussing information matter only until four members were present. Apologies were received from Iestyn Harris, Aled Emyr, Gruff John and Eifion Williams. A resignation letter has been received from Mair Bebb Jones. The advertising period for the vacant seats on the Council has come to an end; no request was received for an election therefore the Council can now apply for invitations for co-opting members. The matter was discussed that it would be good to have a stall at Gŵyl y Felin to exhibit what the Community Council carries out. Councillor Nerys John said that she was willing to prepare items for the exhibit.	NJ
2.0	COUNTY COUNCILLOR’S REPORT	
2.1	The County Councillor was not present but had sent a short report on the following items. Youth Clubs – there is money to be had by Gwynedd Council for assisting with financing clubs until April 2019 when the service will be changing – The Clerk to make enquiries. Bus Shelters – he had received complaints that the shelters needed to be cleaned. He thanked the ones that cleaned the shelters in question Councillor Nerys John to visit the shelters and report back at the next meeting. Toilets – the most recent information is that the brewery has decided not to move forward with the project. The Chairman stated that he understands that there is a problem with the main water pipe under the present building and that there was an estimated cost of £60K to relocate it. The matter of the toilets will need to be discussed in the forthcoming meetings of the Council. There are options available either that the Community Council takes the toilets from Gwynedd Council or pay £4000 per annum to Gwynedd Council to maintain the toilets or to close them. Coastal Path – is now open.	CLERK NJ

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	Bush Road – has received a maintenance grant	
3.0	DECLARATION OF INTEREST	
	None	
4.0	CONFIRMATION OF PREVIOUS MONTH'S EXPENSES AND FINANCIAL REPORT	
4.1	The report for May 2019 was presented by the Financial Officer. The expenses were accepted, proposed and seconded as correct.	
4.2	The internal Auditor's report was accepted. The Financial Officer was thanked for his through work.	
4.3	The internal audit report had showed that the receipts did not provide enough details. Also the report stated that the Council's assets had to be included in the insurance policy. (The Financial Officer has received confirmation from Zurich that they are satisfied with the policy in its current form).	FINANCIAL OFFICER
4.4	Financial Officer stated that there had been great pressure on him to get the account to the internal auditor in time. He had not received the accounts in from the Councillors in time in order to present them to the internal auditor and to get them back so forward them to the external auditors by the stipulated dates. It was decided that the difficulties would be recorded. A calendar will be published with the dates for such item to overcome such matters in the future.	
5.0	CONFIRMATION OF PREVIOUS MINUTES	
5.1	The minutes for May 2018 and the Annual Meeting were accepted as correct and signed accordingly.	
6.0	MEMORIAL HALL REPORT	
6.1	<p>Memorial Hall Sub Committee Report held on the 5th June</p> <p><u>Hiring and usage of the Hall Terms and Conditions</u></p> <p>lestyn will be preparing new T & Casi will be preparing Hiring to be placed before the next full Council.</p> <p>A demo of the new hiring system was seen, a link to be forwarded to Eifion to experiment with it</p> <p>Shirley to use her own computer tablet and telephone to deal with bookings for the hall.</p> <p>There is a need to consider an allowance for this use, lestyn to look at it.</p>	

Review of the work on the hall.

the completed work was reviewed -

Aco Drains

Bangor Side lower ground was reviewed and it is drying out nicely.

Proscenium Arch, rehanging of blind and light.

work satisfactory, Daniel had asked Dylan Owen for an invoice so that it can be placed in front of the Council at the next meeting.

description of the work required next and requires pricing.

Filling of small cracks and treat with kingfisher – pilasters around windows, filling concrete - waiting price from Dylan Owen

One Fluorescent lights need adjusting on the wall of the hall – there is a need for Dylan Owen to have a look at it and refit is requires.

The fan at the lower ground kitchen enquires attention. Shirley to speak with Daniel Hughes of O & P.

There is a need to speak with Peter Wray to get a price on supervising the work on the deficiencies remaining on the lower ground floor - Daniel to get in touch with him.

the gate post was inspected on the next door's property. There is a crack in it but it appears that there is a reinforcing bar of some sort and that it is not in danger of falling down soon. Daniel has spoken to the owner and will meet with him when he is home next – in about a fortnight.

Remembrance plaques.

a remembrance plaque has been received from the church. Locations for the plaques have been looked at within the hall. They will be erected during the summer.

Use of the Hall

The use of the hall was discussed and there is a need to promote it. There is a need to collect photos of the events held at the hall so that they

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	<p>can be placed on the website. And to create posters for placing within the hall. The use of the hall by theatre companies – lestin to speak to Linda Brown.</p> <p>Developing Resources. there is a need to find a price for round table to sit 8 or 10 and 5 square tables. Gruff John to make enquiries.</p> <p>the wireless router is intended to be available at all times at the foyer. Daniel to make enquiries with Sarah and Mei to see if there is a reason not to.</p> <p><u>Community Resilience</u> Eifion has updated the plan. Daniel to forward an electronic Welsh Version of the plan to Eifion. There will be a need for a special meeting to move forward with this.</p> <p>Big Sand bag, small sand bags and shovel has been placed at the Sailing Club.</p> <p>.</p>	
6.2	A list of the hiring cost has been prepared by Casi and has been placed in front of the Council. They were accepted.	
6.3	<p>An Invoice from IM & DM Owen for the completed work has been received. The Invoices are in accordance with the estimates.</p> <p>Drainage Aco-channels £480 Blinds & Light £319-20 Proscenium Arch £295 Inspection hatch £145 Sub tot £1239-20 VAT £247-84 Total £1487-04</p>	
6.4	Further Fire Alarm keys have been purchased for distributing to the Halls users who have access keys. Cost of £25 received. There is a need for keys to silence unwanted fire alarms. The members were in agreement and expressed a need to move ahead with the purchasing of the keys.	DW
6.5	The Council has received some information that there is litter around the hall. The Chairman to speak to the caretaker.	DW
6.6	It was decided that the work schedule of the caretaker was to include listing the cleaning of the inside and outside of the hall.	DW

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7.0	MEMORIAL CLOCK REPORT	
7.1	The Clerk stated tat a written contract had been received from Menter Fachwen. The work on the pots/plants/flowers will cost £100 on each occasion. Only three occasions within the year. The Clerk also stated that there was difficulty in getting water when the posts were done the last time as water was not available from the Church House as it is. The matter mas discussed and it was decided that the Council would ask Councillor Iestyn Harris id it was possible to use his outside tap for water. The Clerk to ask the Councillor.	CLERK
8.0	PLANNING APPLICATIONS	
8.1	C18/0393/20/LL – siting of 4 seasonal holiday accommodation units in the form of shepherds huts together with a shower hut – Fferm Plas Llanfair, Ffordd Caernarfon, Y Felinheli, LL55 1TT – NO BJECTION	
8.2	C18/0400/20/LL- erection of a garage together with associated works including erection of a fence, retaining wall and re-profiling of land. – NO OBJECTION	
8.3	C18/0415/20/LL – single storey extension at rear of property- 4 Bryn y Waen, Y Felinheli LL56 4QL– NO OBJECTION	
8.4	C18/0469/20/LL – extension above existing kitchen – 81 Y Wern Y Felinheli LL56 4TZ – NO OBJECTION	
9.0	CEMETERY REPORT	
9.1	It was stated that the grass within the cemetery has grown but the contractor was not due there until next week. As Father’s Day was this weekend it was decided that the Clerk ask the Contractor to being the cut forward.	CLERK
9.2	It was also noted that the compost bins were full. Sign to be erected to state that grass can be placed in the bins for Gwynedd Council.	CR
10.0	CAR PARK, LON LAS AND MORIAH SITE REPORT	
10.1	The lavender has been delivered. Arrangement are in place to plant the lavender on Tuesday night. It was also recorded that the lavender is not takin there and it may be time to plant heather plants.	
10.2	No information had been received to confirm that work has been completed on the landslip on the Lon Las.	
11.0	PUBLIC FOOTPATHS, BUS SHELTERS AND BENCHES REPORT	
11.1	It was reported that the work on the footpaths has nearly been completed.	

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11.2	The coastal path is now open. It was discussed and decided that an event would be organised to walk the path and have a picnic. Councillor Nerys John to arrange posters.	NJ
12.0	HIGHWAYS REPORT	
12.1	Grass cut has been carried out. Y Chairman is to contact Councillor Eifion Williams in order to get information on what has been arranged for the next cut. There will be a cut for the Gŵyl y Felin.	DW
13.0	PROJECTS	
13.1	Litter picking event carried out over the weekend. Thanks expressed to Councillors Casi Roberts and Sarah Riley for arranging and to member od the public including children that carried out the litter pick. Litter picking work is ongoing. It was reported that some pickers have broken. It was decided that £100 was available to buy new equipment.	NJ
13.2	Planting work has been carried out by residents of Beach Road. The Council's appreciation was recorded for the work carried out by the residents. There is a need for more flowers especially at the side of the boat on Caernarfon side.	NJ
13.3	Observations have been made on the condition of the benches on the Beach, Councillor Einir Coates stated that she would go and see.	EC
13.4	it was stated that the rubbish bin within the playing field was being damaged by seagulls and as a result there was a lot of mess; the Clerk to make enquiries for a bin that the seagulls would not be able to access.	
14.0	PUBLIC TOILETS	
	See item 2.0 2.0.	GG
15.0	COMMUNITY RESILLIENCE	
15.1	The work is being progressed and the draft plan will be updated by Councillor Eifion Williams. The Plan will be referred and can be seen at the exhibition at the Gŵyl y Felin.	
15.2	An informative presentation was provided on the Flood defence scheme for Beach Road. A date for an exhibition of the plan will be advertised at the Gwyl y Felin – July 9 th at y Felin	
16.0	WEBSITE	
16.1	The scribe package is now operational on test to see if there are any concerns or problems relating to it.	CLERK
16.2	Hiring information has been prepared by Councillor Casi Roberts – see attached appendix.	

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17.0	MISCELLANEOUS MATTERS	
17.1	Joint Development plan with Ynys Môn and Gwynedd – The Chairman is to look at the document to see how it affect the village he will report back at the next meeting if there is a need to report to Gwynedd. Council.	DW
17.2	Data Protection legislation – Clerk to make enquiries on translating the documents.	CLERK
17.3	Vacant Seat – to be advertised at the Gŵyl Y Felin.	CLERK
17.4	A letter of thanks was received by T Felinheli FC as well as an invitation to attend a prize giving evening.	
	The meeting cam to an end at approximately 21.00	
Signature:		Date: