

CYNGOR CYMUNED Y FELINHELI

Minutes of the remote meeting held on the 11th of May 2021 at 7. p.m.		
PRESENT		
Daniel Williams	Cynog Prys	
Iestyn Harris	Nerys John	
Casi Roberts	Emyr Gareth	
Eifion Williams	Dafydd Huws	
	Gareth Griffiths – County Councillor	
	Wynne Barton - Financial Officer	
1.0	CHAIRMAN’S OPENING REMARKS AND APOLOGIES	
	Following the Annual Meeting the usual monthly meeting was held with Councillor Iestyn Harris presiding. Apologies received from Llŷr Evans, Iwan Huws and Lliwen Griffiths-Williams	
2.0	COUNTY COUNCILLOR’S REPORT	
	The County Councillor was present, and he would contribute to the proceedings when necessary.	
3.0	DECLARATION OF INTEREST	
	None	
4.0	CONFIRMATION OF LAST MONTHS EXPENDITURE AND LAST MONTHS FINANCIAL REPORT	
4.1	The Financial Officer presented the expenditure for April 2021 to the Council. The report was accepted.	Financial Officer
4.2	The Financial Officer stated that he had informed the Council previously to state that there would be two different external audit, a normal one and a comprehensive one that would be carried out every three years. Unfortunately, due to the number of Councils that have not presented their financial reports for 2019 – 2020 this arrangement will not be starting until these councils have completed their reports. Therefore, the usual arrangement will be followed for the time being.	Financial Officer
5.0	CONFIRMATION OF LAST MONTHS MINUTES	
5.1	The minutes of April 2021 were accepted as correct.	CLERK
5.2	Arising from the minute: Playground – no further work carried out on the playground. The new equipment has been paid for. The Clerk to make enquiries with OBR. Water egress on to the highway – no response received from Gwynedd Highways. GG Highway adjacent to the Surgery – No response received from Gwynedd Highways. GG County Councillor to enquire regarding these matters. Bus Shelter adjacent to Cwrt Menai – Councillor Daniel Williams to address this matter. DW	
6.0	PLANNING APPLICATIONS	
6.1	Application No.: C21/0424/20/CC Location: 2 Ffordd Glyder, Y Felinheli, Gwynedd, LL56 4QX Proposal: Fell and prune trees subject to a tree preservation order. NO OBJECTION	

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6.2	<p>Application No.: C21/0447/20/DT Location: 20 Tai Gwelfor, Y Felinheli, Gwynedd, LL56 4TQ Proposal: Single storey extension at rear, balcony on front elevation together with car parking space.</p> <p>NO OBJECTION</p>	
6.3	<p>Application No.: C21/0445/20/LL Location: Plot 11a, Ffordd Caernarfon, Felinheli, LL56 4RZ Proposal: Application for the erection of a three storey three-bedroom dwelling with parking area.</p> <p>OBJECTION – the Clerk to forward the Council’s concern to Gwynedd Planning Services stating the following:</p> <ul style="list-style-type: none"> • This area has been the subject of concern for the Community Council for several years because of traffic problems, in particular the inappropriate speed and speeding – a traffic count has been carried out evidencing this. • The visibility of the traffic being hampered due to parked vehicles. • The Parking of vehicles by residents living in other areas of the village (Brynffynnon) • The footway is narrow and not to the appropriate standard which means that people with double buggies must go into the road – the other side of the road has no footway. • Vehicles crossing the footway would increase the dangers to the footway users - the footway is also used by cyclist as the cycle route (Lon Las) does exist at this part of the village. • Allowing other accesses would influence the parking by dispersing it to other areas. • A planning permission already exist on this site, since there 4 other planning applications have been given, therefore the Community Council are of the opinion that any development to be allowed on this site should be done with a traffic calming scheme. • There is also concern regarding reducing the size of the layby as part of the development 	
6.4	<p>Application No.: C21/0446/20/LL Location:11 Ffordd Caernarfon, Y Felinheli, Gwynedd, LL56 4RZ Proposal: Application for the erection of a three storey three-bedroom dwelling with parking area.</p> <p>OBJECTION – SEE ABOVE</p>	
7.0	HIGHWAYS, BENCHES AND BUS SHELTERS	

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7.1	Councillor Daniel Williams to consult with a contractor regarding the design of a cantilever bus shelter.	CLERK
8.0	PUBLIC FOOTPATHS AND LON LAS	
8.1	The Footpaths Sub-Committee have not met yet. A WhatsApp group has been set up so that information can be shared. The council was reminded that there is a need to arrange a cut for the footpaths I June and then a second cut at the end of July and then a third in September if the footpath inspection in August deemed it so.	CLERK
8.2	The Clerk stated that there was a need to move forward with repairing the fence on the Cerrig yr afon Footpath. Presently there is doubt regarding whose responsibility is this part of the fence. An enquiry has been done with Gwynedd Council but with no response. It is believed that this damage is the responsibility of Gwynedd Council. The Clerk to forward all the information to hand regarding the Footpath to Councillor Iestyn Harris and the members of the sub-committee. County Councillor Gareth Griffiths will write to the Countryside section on the matter.	CLERK/IH/GG
8.3	<p>Afon Heulyn Footpath – the following response by Gwynedd Council was provided to the members:</p> <p>Llwybr Afon Heulyn – no response or acknowledgement by the owner of the wall following the requirements needed. There is a need to discuss the next step regarding this. Whether for Gwynedd to take responsibility for an inspection and report by an external engineer and then to action the requirements to the coping stones safe this will also be required to be discussed with CADW. Dewi Owen the Enforcement Officer for Public Rights of Way is away from work at present for some weeks following surgery, but I will be discussing the matter with my manager.</p> <p>The matter was discussed. The footpath is extremely popular, and people are ignoring the prohibition. It is foreseen that if the weather helps the pushing of the coping stones from the top of the wall, the stones will only fall to the bottom of the wall. It was decided that the Clerk would write to Gwynedd Council requesting them to consider re-opening the footpath and encouraging people to walk in the middle of the footpath only, maybe installing a fence on the side that is dangerous.</p>	CLERK
9.0	CEMETERY, CAR PARK AND MORIA SITE	
9.1	Councillor Casi Roberts stated that there was a need for a new sign on the compost bin – she would arrange this.	CLERK – CR
9.2	Councillor Casi Roberts also stated that she has received a quote for the work to improve the Moria Site. She is also expecting another quote. It was decided that the Moria Site would be the subject of a project for the year. The Financial Officer that monies for community projects had been earmarked.	CR
9.3	Councillor Dafydd Hughes stated that a fence panel on the Lon Las near the Car Park needed repair. The purpose of	

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	<p>this fence was to ensure the privacy of Bangor Street residents. Councillor Daniel Williams to contact a contractor to carry out the work. A quote for repairing the wall has not been received yet.</p>	
10.0	PROJECTS	
10.1	<p>The Flood defence scheme is nearly completed. Only snags remaining. A visirail has been ordered – it is hope that this will be completed during the next weeks.</p> <p>A grass cut for the project area requires to be carried out then Gwynedd Council will take the responsibility for the grass cutting as per the contract with the Community Council.</p> <p>The bench that needs to be placed in the playground has been moved without the Community Council’s knowledge. Unfortunately, it had not been made safe. (Thanks to Councillors Daniel Williams and Emyr Gareth this has been done and it will be safe until the work to relocate it by OBR has been carried out.</p>	EG,
10.3	<p>Toilets – a request has been made to Gwynedd Council to have access to the back of the toilets and to use the electricity. No response has been received from Gwynedd. Y Clerk to make further enquiries.</p>	CLERK
10.4	<p>Community Flood Plan – 24 contact details forwarded to Natural Resource Wales. The details will now be included on the NRW data base and if there is any bad weather then the contacts will receive information.</p> <p>The work on the plan is moving along although it will not be receiving priority at present. Priority is to be given to the reopening of the hall.</p>	
11.0	NEUADD GOFFA A CHLOC	
11.1	<p>Councillor Daniel Williams gave a report on re-opening the Memorial Hall. See the report in appendix 1.</p> <p>It was decided to re-open to two activities for the first month, the Guides/Brownies on Mondays and the Bowls on Thursday.</p> <p>It was decided that the caretaker would re start her work from tomorrow.</p> <p>Councillor Daniel Williams also stated that there was a need to repair the floor by the fire door on the Caernarfon side. The floor has eroded away due to the dampness. Plywood has been placed onto it but there is a need to repair it. Councillor Daniel Williams will arrange for a contractor to have a look at it. This may be an opportunity to be able to get access into the old boiler room. This is necessary to treat the dampness that gets into the lower ground of the hall.</p>	DW

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	<p>Whilst this work is ongoing this door will not be available, the fire risk assessment to highlight this and signs to be placed on site.</p> <p>The lower ground at the Bangor side is better. The lower ground floor requires a mechanical ventilation with heat recovery equipment.</p> <p>A quote for £380 for a new final exit door at the lower ground floor has been received; the price was accepted, and the work agreed.</p>	
12.0	WEBSITE	
	<p>Work ongoing to update the website.</p> <p>Councillors Iestyn Harris and Casi Roberts to arrange between them a copy of the digital work of the primary school regarding dog fouling. Councillor Casi Roberts to see if she can arrange for the work to be placed on the website and Council Facebook page.</p>	<p>CLERK</p> <p>CR/IH</p>
13.0	<p>School Field – no information to date.</p> <p>Councillor Ietyn Harris stated that he was not present at the last Governors meeting but understood that the matter had been forwarded to Gwynedd Council as they were providing support on issuing the contract to the contractors who carried out the recent work.</p> <p>Information was received from Councillor Emyr Gareth that the holes in the field were making the field dangerous and that the site of holes were having to be fenced off in case they were played on. It is believed that the holes are more than erosion by bad weather.</p> <p>Councillor Iestyn Harris to bring the matter to the attention of the Headmistress.</p>	CLERK/CR/IH
	The meeting came to an end at approximately 21:45	
Signature:		Date:

Appendix 1

Report on the Memorial Hall sub-committee of Y Felinheli Community Council held Tuesday Evening 4/5/2021

Present: Daniel Williams (Chair), Casi Roberts, Iestyn Harris, Dafydd Huws
Heather Jones (Clerk)
Apologies: Llyr Evans
Following minute:

- 1) Welsh Government is allowing Community Centres to open with conditions.

Note:

Using Multi-purpose Community Centres Safely (COVID-19)

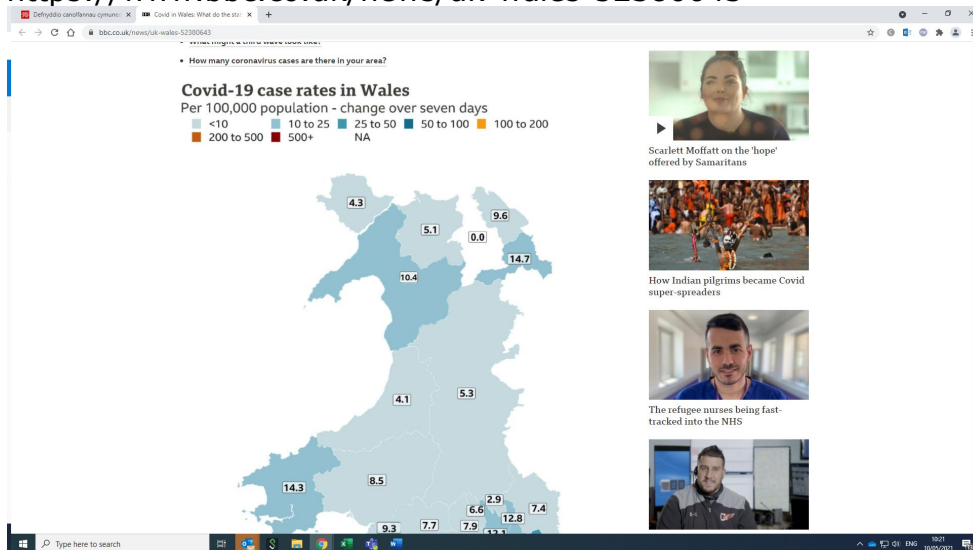
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https://llyw.cymru/defnyddio-canolfannau-cymunedol-amlbwrpas-yn-ddiogel-covid-19?_ga=2.190173096.208446676.1620636259-1153580421.1620210315

- 2) It is understood that the numbers of infections of Covid 19 in the Felinheli area is low 10.4 per 100,000 population.

<https://www.bbc.co.uk/news/uk-wales-52380643>



- 3) There is a lot of call to use the building by the regular users. Brownies wasn't to arrange meeting before the summer on Monday evenings. The bowling cub wasn't to play throughout the summer into the next season in September. One session between 13:00 and 16:00 on a Thursday.
- 4) The caretaker is looking forward to resuming her duties.
- 5) The school are aware of our intention to reopen the hall for the Brownies and are happy with this arrangement..
- 6) The sub-committee acknowledges the social benefit of re-opening the hall as soon as possible.

- 7) They also acknowledge that the income from the use of the hall will be low whilst the restrictions are on going on private parties.

Proposal

The sub-committee recommends re-opening the hall.

Proposed that the caretaker resumes her work from Wednesday 12th May 2021.

The hall will be open from Monday 17th May 2021 to a restricted number of usual users by the first month.

Brownies will be using the hall on Mondays and the Bowls on Thursdays.

This arrangement will reduce the risk of transmitting Covid 19 from one group to the next as there will be over 48 hours in between the two activities.

The hall will be subjected to a disinfection clean prior to the activities.

This restricted arrangement will allow the sub-committee, the caretaker and the users to review and develop effective and efficient procedures.

The sub-committee will be reviewing the situation regularly- every two weeks at the beginning with the intention of gradually increasing the use.

Risk Assessments

The sub-committee has prepared a Covid 1 risk assessment with procedures.

Risk assessments have been received from the Brownies and Bowling Club.

These are being reviewed in accordance with the up to date information and the preparation work carried out in the hall.

The risk assessment will include details of the maximum numbers allowed in the hall for each activity.

Preparations

Signs have been erected in the Hall.

The Hall has been registered with the Government's Track and Trace system and there is a sign with the QR code in the hall.

The registration of the attendees will be the responsibility of the users.

There are hand sanitisers at the main door of the hall and also on the right hand side fire door/bangor side – access to the Balcony. This will allow a one way system if there needs to be a hand sanitizer on each door.

Paper towel distributor has been erected in the kitchen, gents toilets, disabled toilet and ladies toilet. This will reduce the use of the hand driers and reduce the risk of pollutants being distributed in the air.

A cupboard has been erected in the kitchen for all cleaning products safely away from children.

A plastic screen has been placed on the hatch between the kitchen and the foyer.

Difficulties

- 1) The final exit at the bottom of the stairs to the lower ground is difficult to open, a local contractor is to repair it.
- 2) The floor on the inside of the fire door on the Caernarfon side has decayed. A plywood board has been placed on top of the damaged part. A local contractor's opinion on the next steps has been sought.