

CYNGOR CYMUNED Y FELINHELI

Minutes of the Annual Meeting held on the 17 th of May 2022 at the Memorial Hall at 7 p.m.		
PRESENT		
Daniel Williams	Eifion Williams	
Llŷr Evans	Iwan Huws	
Dafydd Huws	Cynog Prys	
Iestyn Harris	Emyr Gareth	
1.0	WORD OF WELCOME AND OPENING REMARKS	
1.1	The Clerk opened the Meeting, and she explained that there is a need for all councillors to fulfil the declaration of office forms and to complete the interest register. These were completed.	
2.0	ELECTION OF CHAIRMAN	
	Councillor Iwan Huws was nominated as Chairman by Councillor Daniel Williams and seconded by Councillor Eifion Williams. No other nomination was received. Councillor Iwan Huws was elected as Chairman. The new measure on the Standing Orders was fulfilled in that a chairman would be elected annually for a period of 5 years. The Chairman has been in post for 3 years and he has a period of 2 years remaining.	
3.0	APOLOGIES	
3.1	New chairman presiding. – apologies accepted from Iestyn Harris.	
4.0	PUBLIC PARTICIPATION	
	No questions were received from the floor nor via the internet.	
5.0	ELECTION OF VICE CHAIRMAN	
	Councillor Eifion Williams was nominated as Vice – Chair by Councillor Dafydd Huws and seconded by Councillor Cynog Prys. No other nomination was received. Councillor Eifion Williams was duly elected as Vice-Chairman.	
6.0	LAST YEARS' CHAIRMAN'S REPORT	
	The Chairman stated that it was nice to be able to meet face to face after two years of virtual meetings. The Council ensure that this service would be able to be provided for the meeting and the following monthly meeting for the public who wanted to participate. The Chairman Iwan Huws thanked the Councillors for their trust in him last year and their willingness to do so this year. He referred to the five vacant seats and that it would be nice to be able to welcome female applicants.	
7.0	APPOINTING REPRESENTATIVES	
7.1	School Governor -Iestyn Harris has apologies however he also sent word that he would be willing to be a school governor and to be on the same committees. Iestyn Harris was appointed as a School Governor.	
7.2	Junior Football Club - Llŷr Evans elected as the representative.	

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7.3	One Voice Wales – the Council will be represented by a Councillor as required.	
8.0	ELECTION OF COUNCILLORS ON COMMITTEES	
8.1	The number of committees were discussed, and it was decided that the committees would be combined.	
8.2	Finance, employment, policies, and website - Iwan Huws, Dan Williams, Cynog Prys ac Iestyn Harris.	
8.3	Assets (includes Moriah Site, Cemetery, Car Park, Bus Shelters, and Benches) - Eifion Williams, Emyr Gareth, Dafydd Huws	
8.4	Public Footpaths, Lon Las, and Highways - Llŷr Evans, Dafydd Huws and Emyr Gareth	
8.5	Memorial Hall and Clock - Daniel Williams, Eifion Williams, Llŷr Evans a Cynog Prys.	
9.0	DECIDING ON THE COUNCIL'S MONTHLY MEETING NIGHTS AND DATES	
	It was deciding to continue with the arrangements of having a meeting on the second Tuesday of each month and that no meeting would held in August.	
10.0	VACANT SEATS	
	There are five vacant seats on the Council. Co-opting notice has been placed on the Council's website and Facebook. It is hoped that names and applications will be received before that last day of the month. If names will be forwarded it hoped that they can be co-opted at the June's meeting.	
11.0	INTERNAL AUDITORS	
	It was confirmed that Eluned Fôn Jones of Gwynedd Council has been appointed as the Internal Auditor. A letter of appointment will detail of what is required will be sent to her.	
12.0	ADRODDIAD CYLLID	
12.1	The annual financial report 01/04/2021 - 31/03/2022 was presented to the Council.	
13.0	COUNCIL POLICIES	
	Changes were made to the following and they were adopted.	
13.1	Risk Management	
13.2	Standing Orders	
13.3	Financial Procedures	
13.4	Internal Management (Manual)	
13.5	Environmental Policy	
13.6	Data Protection Policy	
13.7	Equal Opportunities Policy	
13.8	Privacy Notice	
13.9	Freedom of Information Policy	
13.10	Recruiting Policy	
13.11	Employment Termination Policy	
13.12	Language and cultural policy	
13.13	Grant Assistance Principles	
13.14	Member's Code of Conduct	

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14.0	FINANCIAL AND EMPLOYMENT COMMITTEE REPORT	
	The committee has not met. A meeting was not required presently as there is not appropriate matters requiring to be discussed.	
	The Annual Meeting ended at 8 p.m.	